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AUG 13 1954

MEMORANDUM TO: Deputy Director (Intelligence)

ATTENTION : Deputy Assistant Director for Operations

SUBJECT : Request to Operate Vending Machine at the Foreign Broadcast Information Division West Coast Bureau

REFERENCE : Memo from Chief, FBID to A-DD/A, dtd 3 Aug 54, same subject

1. In accordance with your request, dated 3 August 54, approval is granted for the employee group at the West Coast Bureau to purchase and install on Government property a soft drink vending machine.

2. No official funds may be utilized in the purchase, installation, maintenance, or filling of the machines. Space, electricity, and area cleaning service may be provided by the West Coast Bureau when no additional direct cost will accrue to the Government. Any profits derived from such vending machines shall be used for the benefit of the employee group as a whole and may not be utilized in a manner contrary to the best interests of the Agency and the security of the Bureau. Quarterly reports shall be rendered to the Comptroller for review. The Office of the Comptroller shall advise you as to form and content of the reports.

3. Approval is also granted for the installation of one cigarette and one candy vending machine. In as much as these vending machines are not owned and operated by employee groups or associations, the Comptroller General Decision No. B-111066, 29 August 1952 (32 CG 124) makes it mandatory that the proceeds from these machines be deposited into the Treasury as miscellaneous receipts. It is suggested that this be coordinated with the Office of the Comptroller who will advise you in regard to form and content of necessary reports.

/s/
LAWRENCE R. HOUSTON
Acting Deputy Director
(Administration)

SA/DDA:WHM:hh (13 Aug 54)
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